

December 11, 2019

**AMEND BOARD REPORT 10-0728-PO1**  
**EXTERNAL RESEARCH STUDY AND DATA POLICY**

**THE CHIEF EXECUTIVE OFFICER RECOMMENDS:**

That the Chicago Board of Education ("Board") amend Board Report 10-0728-PO1 the External Research Study and Data Policy.

The purpose of the December 2019 amendments are to address external research study and data needs, update the office responsible for handling requests and more accurately reflect the district mission and

vision for research.

PURPOSE: The Board recognizes that the District's educational programs and services can benefit from



5. How the Researcher plans to protect and maintain the privacy of students and participants in a study consistent with Section VI herein; and

- ii. Board Contracted Researchers who wish to conduct secondary analysis research only using existing Board-held data and that does not involve data collection in the Chicago Public Schools, must obtain prior CPSCMP approval and must submit the information and materials identified below to CPSCMP

2. 1. Description of the research project;

3. 2. Description of the Board-held student and/or staff data that the Researcher would like to receive for use in the research project;

4. 3. Description of how the Researcher plans to protect and maintain the privacy of students and

staff consistent with Section VI herein;

5. 4. Proof of consent for requests for personally-identifiable student level data or personally-identifiable staff level; and

6. 5. Such additional information as may be requested by OP SQMR.

**V. Approval**

A. Notice of Approval or Acknowledgement. If a research proposal is approved, OP SQMR will issue a research approval letter to the Researcher. OP SQMR's approval of a research proposal is limited to the

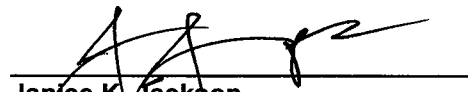
D. Data Requests: Researchers may not request data directly from schools or departments. All data requests must be submitted to OR SOMR for handling. Researchers may not receive data hereunder unless

the Researcher provides OR SOMR with written evidence of approval from the appropriate authority.

Approved for Consideration:

  
Bing Howell  
Chief Portfolio Officer

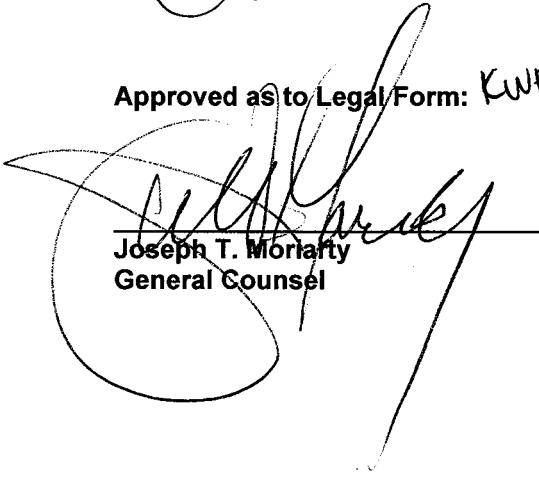
Approved:

  
Janice K. Jackson  
Chief Executive Officer

Approved for Consideration:

  
LaTanya D. McDade  
Chief Education Officer

Approved as to Legal Form: *KWF*

  
Joseph T. Moriarty  
General Counsel