



**SCOPE OF SERVICES:**

Off-site storage, related services and supplies;  
Retrieval, pickup, delivery, and re-filing of Board records;  
Customer service related to off-site storage services and supplies;  
Automated Indexing and Electronic Inventory Control/Identification/Tracking System;  
Web-enabled Inventory Tracking and Request System;  
On-site Review/Client work area;  
Resolving concerns and other matters.

CFDA#: Not Applicable

**GENERAL CONDITIONS:**

1. **General:** Each party to the agreement shall acknowledge that, in accordance with 105 II CS

[REDACTED]