

January 25, 2012

**RESCIND BOARD REPORTS 00-0823-PO5 AND 01-0725-PO1 AND ADOPT
A NEW COMBINED AMERICANS WITH DISABILITIES ACT AND 504 POLICY**

THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Board rescind Board Report 00-0823-PO5 Policy and Procedures on the Americans with Disabilities Act and Board Report 01-0725-PO1 Policy on Section 504 of the Rehabilitation Act of 1973 and adopt a new combined Americans with Disabilities Act and 504 Policy.

PURPOSE: The purpose of this policy is to create a system for the Chicago Public Schools ("District") to

E. District services, programs and activities, when viewed as a whole, are required to be accessible to ~~qualified persons with disabilities. The District will accomplish this by, among other things, reassignment~~

B. Establishing Student 504 Plans. The Chief Education Officer or designee shall establish

and 504 and developing appropriate 504 Plans. If a qualified student requests modifications and/or

Board's Food Allergy Management Policy. For students with diabetes, the process for establishing a 504 Plan that includes a Diabetes Care Plan is specified in the Board's Diabetes Management Policy. For students with asthma, the process for establishing a 504 Plan that includes an Asthma Action Plan is specified in the Board's Asthma Management Policy. For students with other acute or chronic

the administration of medication during school hours. The process for establishing a

- E. **Office for Civil Rights Review.** If a parent/guardian of a student with a disability is dissatisfied with any 504 Hearing decision or final resolution of an accommodation request or complaint, they may submit a complaint to the U.S. Department of Education, Office for Civil Rights.

V. NON-STUDENT ACCOMMODATION REQUEST AND COMPLAINT PROCEDURES

This Section applies to requests for accommodations and complaints made by persons with disabilities other than current or anticipated students, including but not limited to: employees, job applicants, students' family members, including minors, Local School Council representatives, members of the public, or anyone else eligible to participate in or attend a program, service or activity of the District. Definitions of the terms "accommodation request," "complaint" and "appeal" appear in Section II.A. above.

A. Employees and Job Applicants.

1. **Accommodation Requests.**

- a. **Where and How Submitted.** Requests for accommodations needed to perform an employee's job duties or to participate in a job application process must be submitted in writing to the

the applicable office; c) The designated contact person, if any, for the desired program, service or activity; or d) The EOCO.

b. Timelines and Procedures. The EOCO may refer requests it receives to one of the other

expeditiously, but the EOCO will retain ultimate responsibility for the matter and for reporting

department leader or the EOCO shall provide written notification to the requestor of its

B. Requests for relocation of meetings or events that are covered by the Illinois Open Meetings Act (5 "CS 120-1 et seq.) must be submitted in writing in advance of the event to: The school Principal or

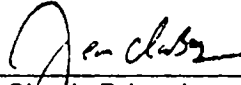
504/ADA Coordinator of the school at which the desired program, service, or activity is offered. b) The

Approved for Consideration:



Noemi Donoso
Chief Education Officer

Respectfully submitted:



Jean-Claude Brizard
Chief Executive Officer

Noted:



Approved as to Legal Form: 

