

AMEND BOARD REPORT 05-0126-PO3

THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Board amend the Policy on the Reporting of Child Abuse and Child Neglect.

PURPOSE: To provide a comprehensive policy on the reporting of suspected cases of child abuse and

Employees hired after August 1, 2000, shall complete the online training within _____

month of their date of hire.

Employees who complete the training shall retain for their records a copy of the certificate

that is generated upon completion of the training. Upon request, an employee shall provide this certificate to his/her principal to verify that this training requirement has been met.

2. Within 10 days of receipt of notice that DCP has "unfounded" his/her Hotline report, a mandated reporter who believes the determination was inaccurate, may request a review by a Multi-

- ii. the Law Department's Supervisor of Employee Discipline (3-1702);
- iii. the Office of Communications (3-1621).

interpretation or other operative provision as a result of suspected abuse/neglect

2. Notification. A principal, who is notified by a mandated reporter or by DCFS that a report has been made to the Hotline that a school employee/volunteer/contractor abused or neglected a child, shall:

a. Prepare a CPS Incident Report.

b. Call the Chicago Police Department at 9-1-1, if he/she believes that the child needs medical attention or is the victim of a crime.

c. Forward the DCFS written confirmation, the CPS Incident Report, and the police report (if available) to the Office of School Safety and Security (773-553-6900).

d. Notify the Office of School Safety and Security (773-553-6900) via email.

3. **CPS Employee Interviews.** When a DCP investigator comes to a school to speak with an accused teacher, ask the investigator to question the teacher, to the extent possible, when the teacher is not conducting a class. If the investigator asks to interview another school employee, ask that questioning occur so as to minimize disruption of the school day.

D. Requests for School Records, Subpoenas and Court Orders in Relation to Reports of Abuse/Neglect

records in only two circumstances:

- a. When DCFS has been appointed as temporary custodian or guardian of the student;
or
- b. In an emergency, when the principal determines that review of a particular school

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- a. The Department Head;
- b. The Law Department; and
- c. The Office of Communications.

3. For reports involving a private contractor, notify:

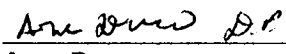

- a. The OEAS, OHSP, Department Head, as applicable;
- b. The Law Department; and
- c. The Office of Communications.

B. District Investigators

1. Investigators from the Law Department or Office of the Inspector General may investigate allegations of child abuse or neglect by employees, volunteers or contractors.

Approved for Consideration:

Respectfully submitted:



Barbara Eason-Watkins

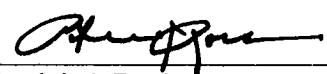
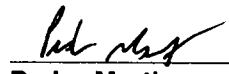
Arne Duncan

Chief Education Officer

Chief Executive Officer

Noted:

Approved as to Legal Form: 



Pedro Martinez
Chief Financial Officer

Patrick J. Rocks
General Counsel

CANTS 5
Rev. 10/00

State of Illinois
Department of Children and Family Services

WRITTEN CONFIRMATION OF SUSPECTED CHILD ABUSE/NEGLECT REPORT:

DATE: _____

ABOUT: _____
Child's Name Child's Birth Date

If you are reporting more than one child from the same family please list their names and birth date in the space provided on the reverse side of this form.

Parent/Custodians: _____
Name

Address (if different than the child's address)

This is to confirm my oral report of _____ made in accordance with the _____

Abused and Neglected Child reporting Act (325 ILCS 5 et seq). Please answer the following questions. (If you need more space, use the back of this page.)

1. What injuries or signs of abuse/neglect are there?
2. How and approximately when did the abuse/neglect occur and how did you become aware of the abuse/neglect?

3. Had there been evidence of abuse/neglect before? Yes No

INSTRUCTIONS

The ~~Abused and Neglected Child Reporting Act~~ states that mandated reporters shall promptly report or cause reports to be made in

accordance with the provisions of the ACT.