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July 26, 2006

ADOPT A TUITION SUPPORT FOR TEACHERS AND EDUCATIONAL SUPPORT PERSONNEL

THE CHIEF EXECUTIVE OFFICER RECOMMENDS:

That the Chicago Board of Education adopt a new Tuition Support for Teachers and Educational Support Personnel Policy.

certain teaching methods or programs. "Board-sponsored professional development or

educational programs" do not include seminars or conferences.

B. *Pre-Enrollment Terms.* Pre-participation eligibility shall include the following conditions:

1. The participant shall have a valid initial or standard teaching certificate from the Illinois State Board of Education unless the professional development program is specifically designed for temporarily assigned teachers or educational support personnel who are

seeking an initial, standard teaching certificate, endorsement, special teaching or

the Board's Employee Discipline and Due Process Policy as it exists now or as it may hereafter be amended.

laboratories, practicum or other instructional sessions for which the Board has paid all or part of the tuition or fees; and.

in this Policy. Department Heads who offer tuition support and the Chief Officer of Human Resources shall be responsible for ensuring participant compliance with this Policy.

sponsored tuition support/professional development program shall be voluntary and

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CHICAGO PUBLIC SCHOOLS

APPLICATION/AGREEMENT FOR TUITION SUPPORT

INSTRUCTIONS TO APPLICANTS, SUPERVISORS AND SPONSORING DEPARTMENT HEADS

For a copy of the Board's Tuition Support Policy, please visit the Board's Policy Web-Site at www.cps.k12.il.us. Applications for tuition support require approval of the applicant's supervisor and the

sponsoring department head and the Department of Human Resources. The Application must be completed

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Section V. Employee's Application and Acceptance of Terms and Conditions of Tuition Support *(Application cannot be approved without employee's signature below).*

I hereby make application for tuition support to enable me to participate in the professional development

b) Seventy-five percent (75%) of the tuition support paid by the Board if I complete twenty percent (20%) but less than forty (40%) of the post-program completion service requirements;

c) Fifty percent (50%) of the tuition support paid by the Board if I complete forty percent (40%) but less than sixty percent (60%) of the post-program completion service requirements;

d) Twenty-five percent (25%) of the tuition support paid by the Board if I complete sixty percent (60%) percent