

**RATIFY EXERCISING THE FIRST OPTION AND APPROVE EXERCISING THE SECOND OPTION TO
EXTEND THE AGREEMENT WITH HENRICKSEN & COMPANY FOR THE PURCHASE OF
HON, ALLSTEEL, AND WORKRITE OFFICE WORKSTATION PRODUCTS**

THE CHIEF EXECUTIVE OFFICE REPORTS THE FOLLOWING DECISION:

Ratify exercising the first option and approve exercising the second option to extend the agreement with
Henricksen & Company for the purchase of Hon, Allsteel and Workrite Office Workstation Products to the

Department of Operations at a cost for the option period not to exceed \$700,000. A written document
exercising the option is currently being negotiated. No payment shall be made to Vendor during the
option period prior to the execution of the written document. The authority granted herein as to the option
shall automatically rescind in the event a written document is not executed within 90 days of the date of

AUTHORIZATION: Authorize the General Council to include other relevant terms and conditions in the

written option agreement. Authorize the President and Secretary to execute the option agreement. Authorize the Chief Operating Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: This contract is in full compliance with the goals required by the Revised Remedial Plan for Minority and Women Business Enterprise Contract Participation (M/WBE Plan).

The M/WBE goals for the contract are: 26% total MBE, 16% total African American, 7.5% total Hispanic

~~CONFIDENTIAL~~

[REDACTED]

Heather A. Oboza
Chief Purchasing Officer

Arne Duncan
Chief Executive Officer

Within Appropriation: