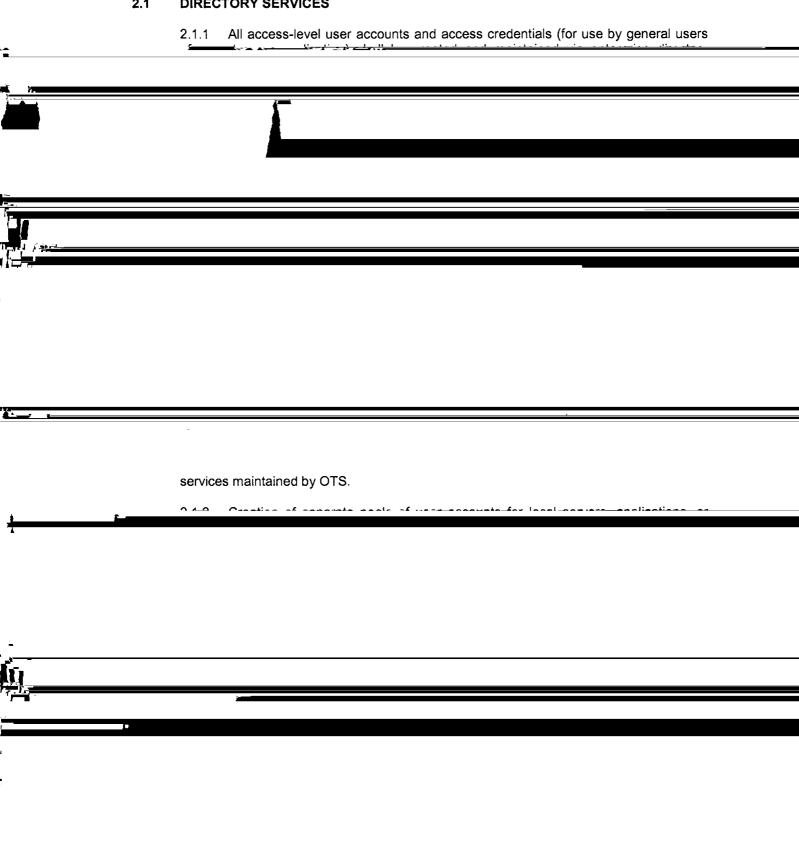
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	THE CHIEF EXECUTIVE OFFICER RECOMMENDS: That the Chicago Board of Education ("Board") adopt a new Information Sequents	. Deliny
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	PURPOSE: The purpose of this policy is to establish a single, unified informat	tion security standard that

04-0825-P03 1.3 **OTHER RELEVANT POLICIES** and maintained by OTS. 1.3.1 Member Acceptable Usage Policy, Board Report #04-0428-PO2, as may be amended from time to time.

2.0 USER ACCOUNTS AND ACCESS PRIVILEGES

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- 2.4.3 All passwords, including local account passwords, shall be changed on a regularly scheduled basis.
- 2.4.4 OTS shall perform regular system audits to verify password compliance.

3.1 NETWORK SECURITY ARCHITECTURE

- 3.1.1 OTS-managed servers must be separated from client networks by a firewall (or equivalent traffic filtering). Exceptions must be approved by OTS information security management.
- 3.1.2 Networks shall be separated into security network zones such that all student computers are separate from administrative computers (defined as Instructional and Administrative networks).
- 3.1.3 Network traffic shall be subject to content filtering in accordance with government regulations. There are no exceptions to this requirement.
- 3.1.4 Where technically feasible, equipment shall have an appropriate "terms of use" banner displayed to those persons accessing the system or device.

network security zones. Exceptions are made for school-managed servers, which shall be restricted by service type.

3.1.6 Internet accessible systems and services shall be built as security-hardened

	4.1.3 All servers must have all security patches and fixes applied in a timely manner.
	4.1.4 All servers must have OTS standard software installed, including, but not limited to, remote management and anti-virus software.
	4.1.5 All servers must have OTS management accounts installed with administrative rights to the machine.
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	accounts and/or console access must be bassword protected. Local access accounts.
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4.1.7 All OTS managed servers must be located in approved data centers or approved

must adhere to security policy regarding user account, including password complexity requirements.

		5.0.4 All workstations must prevent unrestricted access; this is primarily implemented via a login process combined with a password protected screen saver set to engage in a reasonable amount of time.
		5.0.5 All local accounts must be password protected with passwords that adhere to password complexity requirements.
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		system.
	6.0	REMOTE ACCESS
		This section covers the use of remote access technologies such as dial-up, Virtual Private Networking (VPN), and remote control applications.
		r 1IISFP BEQUIPEMENTS.
		6 1_1 The number of remote access is to allow remote users to access Board computing
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7.0 DATA SECURITY AND APPLICATION SECURITY

	1.0		A SECURITY AND AFFEIGATION SECURITY
		7.1	DATA CLASSIFICATION
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			to sensitivity levels established by OTS.
		7.2	DATA SECURITY
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7.4 DATA USAGE

All users, regardless of other duties and position, have the following responsibilities regarding the use of Board data.

7.4.1 PERTINENT USE OF DATA

Board information shall be only used to conduct Board business. Using internal data for

7.4.2 PRIVACY AND CONFIDENTIALITY OF DATA

All users shall ensure the confidentiality of data they work with. Users are expected to respect control measures used to protect confidential and restricted data and not to circumvent these measures.

7.4.3 ACCURACY OF DATA

Effort shall be made to ensure data is kept in an accurate state. Users shall not misrepresent data.

8.0 MONITORING AND POLICING

8.1 MONITORING

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9.1.3 CONTRACTORS, CONSULTANTS, AND OTHER BUSINESS PARTNERS have their system access privileges suspended and may further be subject to contract termination or any other remedy or action deemed appropriate by the Board. RESPONSIBILITY AND ACCOUNTABILITY 9.2 9.2.1 USERS All individuals described in the scope section of this document are responsible and accountable for complying with the data security tenets detailed in this policy and are liable for their violation. This includes responsibility and accountability for user accounts and access to information entrusted to them by the Board and for insuring the privacy of Jesser hundertiels and dots took buthe Books I horn-parche hald lieblater the mission