

October 22, 2003

APPROVE A SPECIAL ON-LOAN LEAVE OF ABSENCE FOR TARA HAWKINS

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve a Special On-Loan Leave of Absence for Tara Hawkins to enable her to work with the National Board Certification Office as a teacher-on-loan. The National Board Certification Office shall provide the Board with a written guarantee to reimburse the Board for the full salary, benefits, pension payments and related expenses that the Board pays to Ms. Hawkins during the term of the leave. Information pertinent to this leave is stated below:

ORGANIZATION: National Board Certification Office
1119 East 46th Street
Chicago, Illinois 60653
773-535-1524
Attn: Tonika Terrell

USER: Chicago Public Schools
Chief Education Office
125 South Clark Street, 5th Floor
Chicago, Illinois 60603
Attn: Barbara Eason-Watkins, Chief Education Officer
(773) 553-1500

TERM: The term of this leave and reimbursement will begin August 27, 2003 and will end June 30, 2004. By mutual consent, and subject to Board approval, this leave may be extended for up to a twelve (12) month period under the same terms and conditions of this leave.

SCOPE OF DUTIES: Ms. Hawkins will continue to perform her current duties as a teacher-on-loan for the National Board Certification Office during the term of her leave.

Ethics – The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3), as amended from time to time, shall be followed.

Approved for Consideration:

Approved as to Legal Form:

HAN

Barbara Eason-Watkins (a.k.)

**Barbara Eason-Watkins
Chief Education Officer**

Within Appropriation:

John Maiorca

**John Maiorca
Chief Financial Officer**

Ruth Moscovitch

**Ruth Moscovitch
General Counsel**

Approved:

Arne Duncan

**Arne Duncan
Chief Executive Officer**