

AUTHORIZE PAYMENT TO VARIOUS VENDORS FOR MEETING FACILITIES SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Authorize payment to the various vendors listed below to provide meeting facilities services to the Department of Professional Development at an aggregate cost not to exceed \$240,000. Vendors were selected pursuant to a duly advertised Solicitation for Prices (Specification No. 02-250174). No written master agreements are required for this scheduled event. Information pertaining to this matter is stated below.

Specification No.: 02-250174

VENDORS:

Chicago, IL 60605
Contact Person: Daniel Kowmacki
Tel: 312-427-3800 x5082

205 N. Michigan Avenue

3. Kellogg School of Management:

Suite M240
Chicago, IL 60611
Contact Person: Armish H. Thakker
Tel: 312-503-6100
Fax: 312-503-6101
Vendor No.: 27151

Vendor No.: 36570
Northwestern University
310 E Superior Street

3. Summit Executive Center
205 N. Michigan Avenue, 10th Floor
Chicago, IL 60601
Contact Person: Louise Silberman
Tel: 312-938-2000
Fax: 312-361-0324
Vendor No.: Pending

4. The University of Chicago Gleacher Center
430 N. Cityfront Plaza Drive
Chicago, IL 60611
Contact Person: Ann Marie Röehl
Tel: 312-464-8783

Fax: 312-464-8683
Vendor No.: 33681

USER: Office of Professional Development
125 S. Clark Street
12th Floor

Contact: Ms. Katherine Martinez

SERVICES: Vendors shall provide meeting facilities, catering services and equipment rental as required by the Office

of Professional Development. Professional Development activities that require the use of facility services include:

Reading Specialist training (9 people) (9 days); - visiting Reading Specialists' training (14 people) (12 meetings);

and other activities. The total compensation for the one year period shall not exceed \$340,000.

academy programs @ 20 sessions; and other teacher activities.

provide the necessary meeting facilities including catering services and the use of

DELIVERABLES: Each vendor will provide

a) service arrangements

OUTCOME: These vendors shall provide quality meeting facilities

at the rates as advised in each vendor's price schedule on the purchase order. The total compensation for the one year period shall not exceed \$340,000.

Department of Procurement and Contracts. The total compensation for the one year period shall in the aggregate

rental agreements that may be

AUTHORIZATION: Authorize the Chief Education Officer to execute the individual agreements required for each event.

facilities, this matter is exempt

AFFIRMATIVE ACTION: Due to the fact that this matter is for rental of facilities from Minority and Woman Business Enterprises, pursuant to Section 2-7 of the Board's MWBE Plan

Source of Funds: Title Fund 24

0300-242-348-7862-5480-FY03 - \$340,000

Approved for Consideration:

Approved:

Acting Chief Purchasing Officer

Chief Executive Officer

Within Appropriation

Kenneth C. Gotsch
Chief Fiscal Officer

Approved as to legal form:

Marilyn F. Johnson
General Counsel