

July 24, 2002

RATIFY AN AGREEMENT WITH GAYLE GREGORY FOR CONSULTING SERVICES

Ratify an agreement with Gayle Gregory to provide professional development services in the Office of Professional Development at a cost not to exceed \$47,900. These services were started without prior Board approval.

Consultant was selected on an emergency basis because of the County's need to increase instructional capacity through intensive teacher and leadership development. A written agreement was a condition of employment. In order to monitor the use of public funds, the Board of Education has authorized the Board of Professional Development to monitor the consultant's work.

SPECIFICATION NO. 02-250128

CONSULTANT: Gayle Gregory  
York University  
1245 Hazelton Blvd.  
Burlington, Ontario, L7P4V1  
416/923-6641  
Vendor # 35285

USER: Office of Professional Development  
125 S. Clark Street - 5<sup>th</sup> Floor  
Chicago, IL

Contact: Dr. A. Beran  
553-3483

Contact: Dr. A. Beran  
773-5

This agreement shall commence on June 1, 2002 and shall end on June 30, 2003. The

TERM: The term of the

EARLY TERMINATION RIGHT: This agreement may be terminated by either party upon 30 days written notice.

follow-up planned for the 2002-2003 school year.

Area Instructional Leadership Institute

The consultant will design, facilitate, evaluate and monitor a series of seminars for Area Instructional Leadership Institute

in 125 teachers each week in July 2002. Consultant will develop teacher leadership teams to participate in the institute.

capacity.

Area Instructional Leadership Institute  
and outside the Chicago Public

DELIVERABLES: Consultant shall provide the following for the Executive

- One (1) day design team session with senior level stakeholders from inside Schools to design the Institute program.
- All day professional development programs in a retreat setting for the week
- Development of materials for the Institute program.

of July 22-26, 2002.

Consultant shall provide the following for the Teacher Leadership Association

- Visits to schools and classrooms to provide on-going support to teacher leaders in their school context.
- Technical resources to support school-based professional development.

105 ILCS 5/34-21.3 (b) (1) (i) The Board shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

**COMPENSATION:** Consultant shall be paid \$10,000 for services upon completion of the facilitation phase, and \$15,500 for services for follow-up with schools during the design phase; \$14,500 for conferences/retreats during the design phase; \$14,500 for conferences/retreats during the design phase; \$14,500 for conferences/retreats during the design phase.

Consultant shall be reimbursed for travel expenses as expenses are incurred for the purpose of carrying out the contract. Consultant shall not be reimbursed for travel expenses in excess of \$2,000. Total allowable expenses shall not exceed \$47,900.

**AUTHORIZATION:** The Board of Education hereby authorizes the Chief Education Officer to execute the agreement. Authorize the President and Secretary to execute the agreement.

**AFFIRMATIVE ACTION:** This contract is in full compliance with the goals required by the revised Remedial Plan for minority and Women Business Enterprise Contract Participation (M/WBE Plan) because the prime is an Independent Consultant (100%WBE).

**LSC REVIEW:** Local School Council approval is not applicable to this report.

**FINANCIAL:** Charge to the Office of Professional Development: \$47,900 Fiscal Year: 02/03  
Budget Classification: 0300-242-021-7862-5410- \$47,900

Source of Funds: 242 Grant Funds

**GENERAL CONDITIONS:**

Inspector General – Each party to the agreement shall acknowledge that, in accordance with 105 ILCS 5/34-13, the Inspector General of the Chicago Board of Education has the authority to conduct certain investigations and the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

**CONFLICTS:** The agreement shall not be legally binding on the Board if entered into in violation of the provisions of 105 ILCS 5/34-21.3 which restricts the employment of, or the letting of contracts to, former Board members during the one year period following expiration or other termination of their terms of office.

**INCORPORATION:** The Board's policies and procedures adopted by the Board of Education, as well as the Board's policies and procedures, shall be incorporated into and made a part of the agreement.

**ETHICS:** The Board's Ethics Code adopted by the Board of Education on 02/01/03 shall be incorporated into and made a part of the agreement.

**CONTINGENT LIABILITY:** The agreement shall contain the clause that any expenditure beyond the current fiscal year's budget shall be deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

