

INCORPORATED TO

**APPROVE ENTERING INTO AN AGREEMENT WITH KINKOS
PROVIDE RETAIL REPROGRAPHIC SERVICE**

DECISION:

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING

Approved to provide retail reprographic services to all schools, regional and central office departments. Vendor was selected by RFA. A written agreement for this vendor is currently being negotiated. No goods may be ordered until a written agreement is not executed by such vendor within 90 days of the date of this report. Information pertinent to this agreement is stated below:

IFICATION NO: 01-250307

ADDRESS: Kinkos, Inc.
1030 West Chicago Avenue
Chicago, Illinois 60614
Contact Person: Mr. Guerin
(312) 961-3797

SERVICES: All schools, regional and central office departments
Contact Person: Jacqueline Daly 773-553-2274

TERM: The term of the agreement shall commence on the date the agreement is signed and shall end twenty-four (24) months thereafter. The agreement shall have three (3) options to renew for periods of one (1) year each. The cost of each renewal will be negotiated at the time of such renewal.

TERMINATION RIGHT: Thirty days written notice by the Board of Education.

SERVICES: Vendor will provide retail reprographic services as requested by all schools, regional and central office departments. Vendor will also work with staff on an as needed basis to process and deliver copies, printed materials.

COMPENSATION: The vendor will be paid as periodic invoices are submitted and verified, not to exceed \$300,000.00.

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreement. Authorize the President and Secretary to execute the agreement. Authorize the Chief Purchasing Officer to execute all ancillary documents and administer or effectuate this agreement.

AFFIRMATIVE ACTION: The products and services to be delivered by this vendor is subject to the provisions of the affirmative action plan. The provisions of the affirmative action plan shall be a condition of this vendor to achieve compliance with the applicable goals. The provisions of the affirmative action plan shall be a condition of this vendor to achieve compliance with the applicable goals.

School Council approval is not applicable to this report.

SC REVIEW: Local

FINANCIAL: Charge to various schools/departments.

GENERAL CONDITIONS:

The Inspector General of the Chicago Board of Education has the authority to conduct all investigations and in that capacity, to employ and use all personnel necessary to conduct those investigations.

The agreement shall not be subject to the provisions of 105-I.C.S. 5/34-213 which restricts the employment of former Board members during the one-year period following expiration or other termination of their terms of office.

The Board's Code of Ethics, adopted July 20, 1995 (95-0927-RU3) as amended, shall be incorporated into and made a part of the agreement.

The Board's Ethics Code adopted September 27, 1995 (95-0927-RU3) as amended shall be incorporated into and made a part of the agreement.

Contingent Liability: The agreement shall contain the clause that any expenditure beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved:

Chief Executive Officer

Acting Chief Purchasing Officer

Within Appropriation:

Kenneth C. Stosch

Marilyn R. Johnson

Approved as to legal form