

June 26, 2002

OFFICE SUPPLIES



WITH OFFICE DEPOT FOR THE PURCHASE OF OFFICE SUPPLIES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION

second option to extend the agreement with Office Depot for the purchase of office supplies for use by all departments and schools at a cost not to exceed \$8,500,000. This contract is subject to the Board's Strategic Sourcing Policy. A written document exercising this option is currently being negotiated. No payment shall be made to Vendor during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 60 days.

Approve exercising the second option to extend the agreement with Office Depot for the purchase of office supplies for use by all departments and schools at a cost not to exceed \$8,500,000. This contract is subject to the Board's Strategic Sourcing Policy. A written document exercising this option is currently being negotiated. No payment shall be made to Vendor during the option period prior to the execution of the written document. The authority granted herein shall automatically rescind in the event a written document is not executed within 60 days.

SPECIFICATION NO: 00-250488

VENDOR:

Office Depot
Attn: Steve Burdatorio

District Sales Manager
515 Kenosha Avenue
Carol Stream, Illinois 60188

(800) 651-4624 Ext. 4452

Vendor # 14360

USER:

All Departments and schools of the Board of Education of the City of Chicago

en; and Contracts

C/o Department of Procurement

125 S. Clark
10th Floor
Aileen Velazquez/773-583-2280

PR3) in an amount not to exceed \$8,500,000.

ORIGINAL AGREEMENT: The original contract (authorized by Board Report 00-0628-PR3) in an amount not to exceed \$8,500,000.

options to extend the agreement for one (1) year periods. The agreement was extended (authorized by Board Report 00-0628-PR3) in the amount of \$8,500,000 from January 1, 2001 and ending June 30, 2002.

The original contract provides for two (2) year periods remaining for one (1) year each ending June 30, 2003.

There are two (2) option periods remaining for one (1) year each ending June 30, 2003.

to be paid upon receipt of invoices, not to exceed \$8,500,000.

COMPENSATION: Vendor's

the General Counsel to include other relevant terms and conditions in the written

AUTHORIZATION: Authorize the

President and Secretary to execute the option document.

option document. Authorize the

include 26% total MBE and 5% total WBE.

AFFIRMATIVE ACTION: The MWBE goals for this contract include

conditional partial waiver of the MWBE goals for

However, the Waiver Review Committee recommends that a contract

Corporate Counsel should draft MWBE goals.

this contract be granted as to good faith in the event of a contract

outlined in the Vendor's letter dated April 19, 2002.

