

March 27, 2002

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**APPROVAL OF TRAVEL EXPENSES FOR A FIELD TRIP TO WASHINGTON, D.C. AND AUTHORIZATION OF TRAVEL EXPENSES RELATED TO THE PROGRAM**

**THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:**

I approve the participation of students from James Monroe Elementary School in an educational tour of Washington, D.C. and authorize travel expenses related to the program.

**USER:** James Monroe Elementary School

Chicago, IL 60647  
773-534-4155  
Spyridoula Manis

ational tour of Washington, D.C., from May 20-May 24, 2002.

**PROGRAM:** A 5-day educational

**OUTCOMES:**

**EDUCATIONAL VALUE/OUTCOMES:**

experience is to:  
gain hands-on experience about the workings of the three branches of government in a real life setting.  
increase awareness of themselves and the possibilities of their own influence and contribution to society.  
develop their talents to better serve themselves and their communities.  
develop skills individually and as a group, to get goals, develop action plans and strategies, make decisions and choices to accomplish goals.

- Provide pupils first-hand experience about the workings of the three branches of government in a real life setting.
- Further pupils' awareness of themselves and the possibilities of their own influence and contribution to society.
- Motivate pupils to further their education and to contribute to their families, communities and country.
- Give pupils a "real life" opportunity to develop skills individually and as a group, to get goals, develop action plans and strategies, make decisions and choices to accomplish goals.

A detailed itinerary and insurance information are attached. The costs will be paid by an allocation of \$12,800 from IASA file.

minimum of one chaperone per TEN pupils. Every chaperone will be a Chicago Board of Education member. **CHAPERONES:** A parent volunteer, a school administrator, and a teacher. Chaperone Coordinator: Betty Anderson, Teacher: Cynthia Lung, Teacher: Sandra Wadington, Teacher: Michael Drexell, Teacher: Robert Fletcher, Counselor: [Name]

James Monroe Elementary School.

**GENERAL CONDITIONS:**

that in accordance with 105 H.C.S. 5-24-12.1  
the Inspector General shall have access to all information and personnel necessary to conduct those investigations. the Insp

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