

THE GENERAL COUNSEL RECOMMENDS THE FOLLOWING:

Board of Education adopt the amended policy on Expense Reimbursement. The policy is hereby amended by deleting the language stricken through and adding the language under scored as follows:

Section 2. Expense Allowance: It is found and declared by the Board of Education of the City of Chicago (the "Board"), as follows:

(a) The Board shall have a school year expense allowance for each Board member. The Board shall provide a procedure by which Board members may incur expenses for the performance of their duties upon submission of a signed voucher in the case of an expense allowance evidencing the amount of such expenses.

Procedures to be followed for the reimbursement of expenses incurred by the Board members while in the performance of their duties.

Such expenses shall include, without limitation, charges for telephone, transportation to and from Board activities, parking fees, purchase of journals, newspapers and other published materials relating to the school materials, and numerous other similar expenses incurred by the Board members in the performance of their duties. Expenses for such items shall be established in the establishment of an expense allowance if necessary and appropriate.

(d) The Board has had for over ten years an expense allowance for Board members. This expense allowance shall be a monthly allowance of \$700.00 per month for each Board member. This allowance shall be a monthly allowance of \$700.00 per month for each Board member.

(e) In addition, Board members from time to time may incur additional expenditures for which the submission of a voucher is also appropriate for the Board to establish a procedure by which Board members may charge to the Board expenses incurred for necessary meals and employees or other persons having business or other school-related dealings.

Section 2. Expense Allowance.

Effective January 1, 2002, the monthly expense allowance allocated to the President of the Board shall be \$1,000; the monthly allowance for Board members shall be \$700.00. A proper voucher shall be submitted evidencing the necessity of such expenses to the Board for verification and approval.

Such expenses shall include all expenses incurred by a Board member while in the performance of their duties.

Section 3: Out-of-Town Travel

Members while in the performance of their duties in connection with travel on to any expenses included in the expense allowance described in Section 2 above. Those expenses shall be reimbursed on the basis of an accounting showing the nature of the expense and the Board-related expense and the Board-related

Expenses incurred by Board members outside of Chicago are in addition to those provided in Section 2 above. Those expenses shall be reimbursed on the basis of an accounting showing the nature of the expense and the Board-related expense and the Board-related

President of the Board for verification and approval. All requests for reimbursement shall be submitted to the

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charges directly to the Board, expenses for meals not covered in Section 2 above, always. Members may be reimbursed for those expenses necessary and incurred in the performance of their duties as provided in this section.