

APPROVE THE RENEWAL OF AN EXISTING AGREEMENT WITH

HAWTHORN MANAGEMENT CONSULTING LTD. FOR CONSULTING SERVICE

FOR THE PURPOSE OF OWNING THE

When the Board approves the renewal of an existing agreement with Hawthorn Management Consulting Ltd. for consulting services to the Office of Information Technology Services (OITS) at a cost not to exceed \$235,200. A written document exercising this renewal is currently being negotiated. No payment shall

\$235,200

Hawthorn shall provide the following services in connection with the High School Scheduling package:

including:

**High School Scheduler**

Complete implementation of the high school scheduling system and the deployment of the system to all high schools.

Ensure training is completed on all functions of the system for the schedulers in each school year.

- o Assist the Manager of SIS in identifying qualified candidates for open positions and with the management of new projects.

**Automation of the Board Report Process Using Workflow**

Work with the project owner to determine the requirements for the automation of the Board Report process.

any exceptions to the process that are to be included in the project.

- o Assist in finding a skilled resource to create the workflow application
- o Ensure the application meets the requirements of the Board Office

**DELIVERABLES:** Hawthorn will continue to:

- Assist in the implementation of the new high school scheduling module.
- Work with the Office of Technology Services to determine the new platform and architecture

applicable to this report. Local School Council approval is not required.  
 Services: \$235,200.00 Fiscal Year: 2002 FINANCIAL: Charge to the Office of Technology Services  
 0960-210-000-7536-5410 \$200,400.00 FY 02

**GENERAL CONDITIONS:**

I hereby acknowledge that, in accordance with the provisions of 105 ILCS 5/34-13.1, the Inspector General of the Office of State's Board of Education has the authority to conduct certain investigations, and that the Inspector General shall have access to all information and personnel necessary to conduct those investigations.

I hereby acknowledge that, in accordance with the provisions of 105 ILCS 5/34-21.6 which restricts the employment of, or the letting of contracts to, or the

amended Indebtedness. The Board's Indebtedness Policy adopted July 26, 1995 (95-0726-EX3) as from time to time shall be incorporated into and made a part of the agreement.

Contingent Liability - If the agreement shall contain the clause that any expenditures beyond the current fiscal year is deemed a contingent liability, subject to appropriation in the subsequent fiscal year budget(s).

Approved for Consideration:

Approved: