

FINAL

September 26, 2001

01-0926-PO1

**BOARD REPORT 97-1217-PO1, ADOPTED DECEMBER 17, 1997:
POLICY ON STUDENT TRAVEL**

AMEND BOARD

OFFICER RECOMMENDS THE FOLLOWING ACTION:

THE CHIEF EXECUTIVE

following Chicago Public Schools' Amended Policy on

Amend Board Report 97-1217-PO1 and adopt the Student Travel.

to students travel no outside the borders of the State

PURPOSE:

To provide the state information on requirements and States.

PRESENT POLICY:

"Amended Policy on Student Travel" (97-1217-P

BOARD ACTION:

HISTORY OF BO

"Policy on Student Travel" (96-0925-PO2); "Non-Approved Field Trips" (Policy 79-72-2, Adopted April 18, 1979); "Policy on Student Travel" (96-0925-PO2), Adopted September 25, 1996; Amended Policy on

Travel (96-0925-PO2) for the purpose of safety 2001 year, and includes a policy on student travel in PO1, Adopted December 17, 1997.

Adopted (97-1217-

TEXT:

POLICY:

CHICAGO PUBLIC SCHOOLS STATE POLICY ON STUDENT TRAVEL
Chicago Public Schools' field trips and student travel are one means of enriching the education of Chicago students and their families. Student travel guidelines have been developed in order to ensure the safety of students during student trips. For the purposes of this document, student travel is divided into two categories: educational and non-educational. Educational travel includes field trips, industry tours, cultural exhibits, and nature centers. Educational trips fall into one of the following four categories:
Category 1: Educational travel consists of school-sponsored trips of an educational nature that are designed to provide students with a learning experience. These trips are designed to be educational in nature and are not for recreational purposes. Schools are advised not to schedule Category 1 trips during the first three weeks of the last two weeks of the school year. Further, no student is permitted to participate in a trip when that student is scheduled to test a state standardized test.

EDUCATIONAL TRAVEL
Educational travel consists of school-sponsored trips of an educational nature that are designed to provide students with a learning experience. These trips are designed to be educational in nature and are not for recreational purposes. Schools are advised not to schedule Category 1 trips during the first three weeks of the last two weeks of the school year. Further, no student is permitted to participate in a trip when that student is scheduled to test a state standardized test.

Industry tours, cultural exhibits, and nature centers. Educational trips fall into one of the following four categories:
Category 1.

assignments

School Tour Supervisor

of Language and Cultural Education. Develop and implement a plan to ensure that student participants' classroom assignments are met

information for the trip participants (passport, visa, medical information, travel insurance, etc.) and ensure that all necessary documents are available. Have available the address and telephone number of the nearest American consulate and/or embassy

are available to them and telephone number of the U.S. State Department.

Chaperones

- Assist school tour supervisor with students to, from and during the trip tours.

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