

Controllers Office
135 S. Clark - 10th Floor

Office of Technology Services
135 S. Clark - 3rd Floor

San Francisco, CA 94102

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Contact person: Susan Marek
(773) 553-2717

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period of time as determined by the Board.

SCOPE OF SERVICES: The Bureau of Risk and Benefits Management, Office of Specialized Services, Department of Procurement and Contracts, Controller's Office, and the Department of Human Resources will request the vendors to fill temporary administrative clerical positions. Each firm will provide on an as-needed basis

5. Dobbs Temporary Services

Primary Source: None

Computer/Data Entry Operator \$14.00
File Office Clerk \$12.24
Word Processing Operator \$16.50

6. Lakeshore Staffing, Inc.

Primary Source: None

Secondary Source: None
Tertiary Source: Administrative Assistant \$18.96, Secretary \$16.96,
Accountant \$20.77.

7. ASI Staffing Service, Inc.

Primary Source: None

Secondary Source: None
Tertiary Source: Receptionist/Switchboard \$13.50

Personnel Connection, Inc.

Primary Source: None
Secondary Source: Court File Clerk \$12.95
Tertiary Source: None

8. The P...

& Associates LTD.

Primary Source: None
Secondary Source: None
Tertiary Source: Online Specialist \$21.00

9. Mack &

AUTHORIZATION: Authorize the General Counsel to include other relevant terms and conditions in the written agreements. Authorize the President and Secretary to execute the agreements. Authorize the Director of Risk and Benefits Management, the Chief Specialized Services Officer, the Chief Human Resources Officer, and the Purchasing Officer to execute all ancillary documents required to administer or effectuate this agreement.

AFFIRMATIVE ACTION: M/WBE participation for the services and products to be delivered by these vendors subject to the provisions of the Revised Limited Affirmative Action Economic Participation Policy. M/WBE participation for the services and products to be delivered by these vendors subject to the provisions of the Revised Limited Affirmative Action Economic Participation Policy.

LSC REVIEW: Local School Council approval is not applicable to this report.

00 Fiscal Year: 2001

FINANCIAL: Charge to the Department of Risk and Benefits Management
Budget Classification: # 0963-210-000-1634-5410 - \$50,000.00

Budget Classification: # 0230-210-000-1120-5410 - \$50,000.00 Fiscal Year: 2001

Charge to the Department of Specialized Services: \$380,000.00

Budget Classifications: 0450-220-481-1608-5410 - \$40,000.00 Fiscal Year: 2001

0450-220-481-1600-5410 - \$50,000.00 Fiscal Year: 2001

0450-220-481-1608-5410 - \$75,000.00 Fiscal Year: 2001

0450-220-481-1600-5410 - \$50,000.00 Fiscal Year: 2001

0450-220-481-1606-5410 - \$115,000.00 Fiscal Year: 2001

2001

Charge to the Department of Procurement and Contracts: \$8,000.00
Budget Classification: 0240-210-000-1004-5410 - \$8,000.00 - \$50,000.00 Fiscal Year: 2001

Charge to the Department of Human Resources: \$60,000.00

0710-210-000-3420-5410 - \$25,000.00 Fiscal year: 2001

Office of Technology Services: \$20,000.00

Budget Classification: 0140-220-210-000-1116-5400 - \$20,000.00 Fiscal year: 2001

Charge to the Department of Human Resources: \$60,000.00
Budget Classification: 0140-220-210-000-1116-5400 - \$20,000.00 Fiscal year: 2001

