

COLLEGIATE CAP AND GOWN COMPANY
CASE OF CAPS AND GOWNS

APPROVAL PAYMENT TO GOVERNMENT
FOR THE PURCHASE

THE FOLLOWING DECISION:

THE CHIEF EXECUTIVE OFFICER REPORTS THAT

Approved for purchase of caps and gowns for the Department of Schools and Regions in the amount of \$2,500.00. The purchases were ordered and received on an emergency basis without prior Board approval. All goods have been received. This purchase was awarded on an emergency basis.

Specification No: 01-250165

VENDOR: Collegiate Cap and Gown Company
9956 South Bell, Chicago, IL 60643
Contact person: Tom McNamara
Phone: 1(800)637-1124
Vendor Number: 40507

USER: Department of Schools and Regions
125 South Clark Street, 10th Floor
Chicago, IL 60606
Phone: (773) 553-2175

DESCRIPTION OF PURCHASE:

Goods: Caps and Gowns
Quantity: 3,750
Unit Price: \$14.00
Total Cost: \$52,500.00

REASON FOR PURCHASE: Remedial Plan for Minority and Women Business Enterprise

FINANCIAL: Charge to Department of Schools and Regions: \$52,500.00
Budget Classification: 0953 210 604 2056 5420

Requisition Number: None

Approved for Consideration:

Approved:


Natalie Paquin
Chief Purchasing Officer


Arne Duncan
Chief Executive Officer

Approved as to legal form: 

Within Appropriation: 

General Counsel

Chief Fiscal Officer