

APPROVE PAYMENT TO CHANDLER/WHITE PUBLISHING COMPANY, INC.  
FOR DESIGN SERVICES

THE CHIEF EXECUTIVE OFFICER REPORTS THE FOLLOWING DECISION:

Approve payment to Chandler/White Publishing Company, Inc. who provided design services to the Office of Teacher Recertification and Professional Standards from January 1, 2001 to March 31, 2001 in the amount of \$25,000 on a non-competitive basis because of their ability to provide quality services within the work of the Office of Teacher Recertification and Professional Standards and its ability to provide quality services.

01-250024

Chandler/White Publishing Company, Inc.  
East Huron, Suite 5602  
Chicago, IL 60611

CONSULTANT: Chandler/White Publishing Company, Inc.  
Chicago, IL 60611  
(312) 280-9451  
Vendor #33819

Office of Teacher Recertification and Professional Standards  
Frederic J. Donaldson, Ed.D.

Office of Teacher Recertification and Professional Standards  
125 S. Clark Street, 9th Floor  
Chicago, IL 60603  
Contact Person: Audrey  
(773) 553-2039

designed and formatted the entire layout of the 800-page teacher recertification handbook distributed to 28,000 teachers in the district. Additionally, consultant provided specialized design of the handbook's cover and sleeve.

SCOPE OF SERVICES: Consultant provided design and formatting services for the 800-page teacher recertification handbook.

of the handbook—Teacher Recertification: A Guide to Successful Professional Planning. Consultant delivered the formatted pre-press material to the printer. The handbook was distributed through the Office of Teacher Recertification and Professional Standards to all 28,000 teachers in the district.

DELIVERABLES: Consultant provided a fully designed and organized layout for the handbook. Consultant delivered the formatted pre-press material to the printer. The handbook was distributed through the Office of Teacher Recertification and Professional Standards to all 28,000 teachers in the district.

can easily navigate to find the answers to all of their questions about the recertification process. In order for the handbook to be easily accessible as the legislation is amended in the years to come.

OUTCOME: The handbook is a user-friendly, personal handbook in which they can easily navigate to find the answers to all of their questions about the recertification process. In order for the handbook to be easily accessible as the legislation is amended in the years to come.

25,000. The handbook will be bound by the provisions of the Revised K-12 Education Code.

COMPENSATION: Consultant shall be paid the sum of \$25,000. AFFIRMATIVE ACTION: Vendor agrees to comply with the provisions of the Revised K-12 Education Code.

CHIEF EXECUTIVE OFFICER: Margaret A. Grogan, Director, Office of Teacher Recertification and Professional Standards, \$25,000, 01-0425-PR17, 00-01

BUDGET CLASSIFICATION: 0300-239-962-7627-5410 SOURCE OF FUNDS: Goal #2000-1 and Requisition Number: #

Approved for Consideration:

Approved:

*A. S. 2000*

*P. G. Vallas*

**Natalye Paquin**  
Chief Purchasing Officer

**Paul G. Vallas**  
Chief Executive Officer

Within Appropriation:

Amount up to local form:

*Marilyn F. Johnson*

*Kenneth G. Gotsch*

**Marilyn F. Johnson**  
General Counsel

**Kenneth G. Gotsch**  
Chief Fiscal Officer