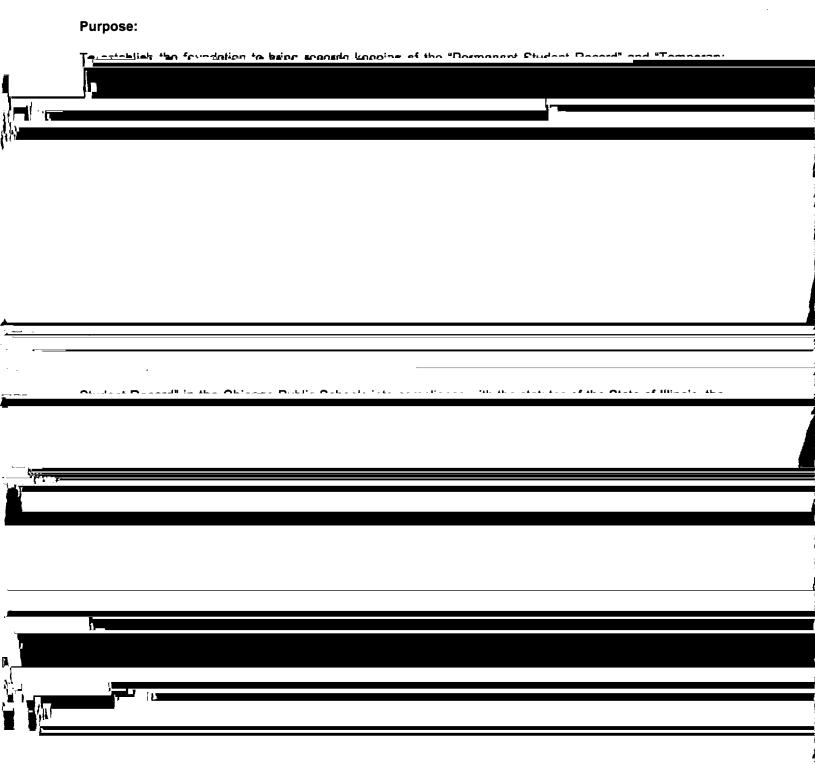
WITHDRAWN



January 24, 2001

01-0124-PO3

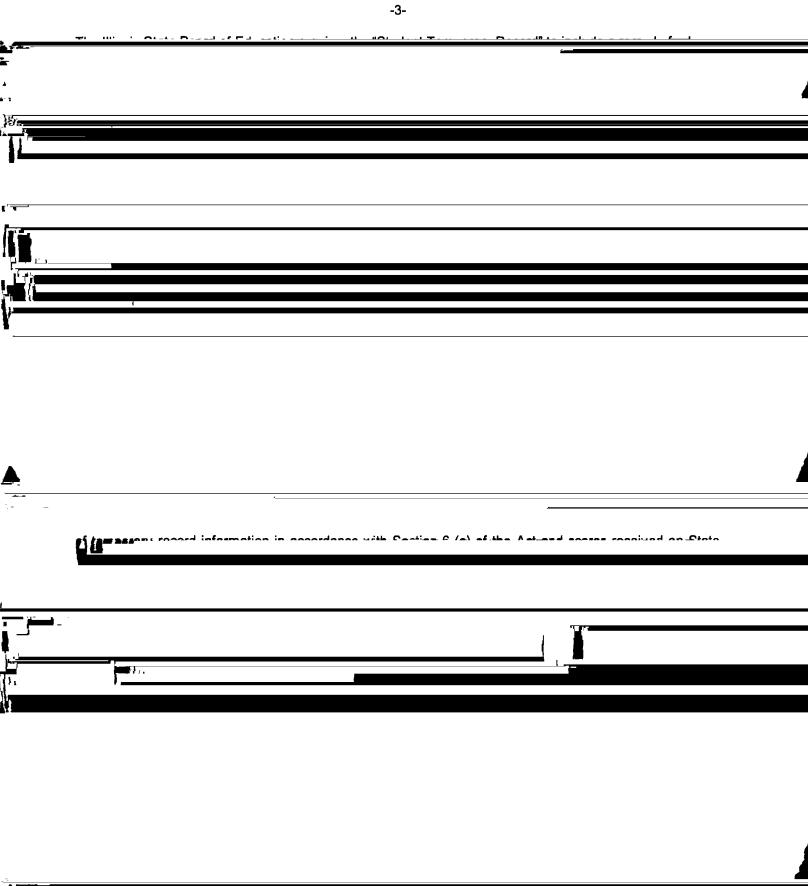
RETENTION OF STUDENT RECORDS



Definitions

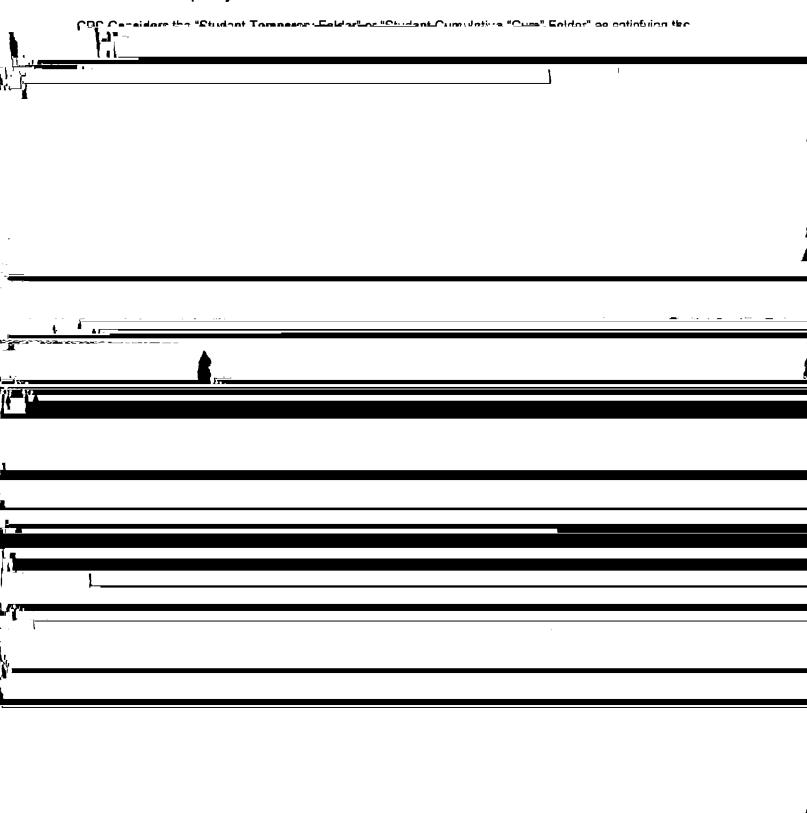
Student - Any person enrolled or previously enrolled in a school. [105 ILCS 10/2]

facility or any other elementary or secondary educational agency or institution and any person, agency or institution which maintains school student records from more than one school, but does not include a private or non-public school. State Board - the Illinois State Board of Education. School Student Record -Any writing or other recorded information concerning a student and by which a



At which time the Student Permanent Record is transferred to the Student Records Services. At which time the Student Permanent Record is transferred to the Student Records Services.
of 60 years after the student has left the school.
The Registration Card is never transferred with the student. A new Registration Card is prepared at every elementary school the student attends. It is not
The Registration Card is never transferred with the student. A new Registration Card is prepared at every elementary school the student attends. It is not forwarded to the student's high school. The Registration Card should never leave the school where the
A new Registration Card is prepared at every elementary school the student attends. It is not
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CPS Student Temporary Record



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	Name of the state	
-		
	No personally identifiable school student records or information contained therein may be released,	
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	individual, agency or organization other than the following or as allowed in [105 ILCS10/6].	
	individual, agency or organization other than the following of as allowed in [100 1200 100].	
	(1) To a surport or atudont or someon promitically identified as a representative by the percent	
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	Release of student or parent directories with addresses is prohibited, except as authorized by the 	
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	Records Retention:	
	The Secretary of the Board of Education of the City of Chicago has established a Records Retention	
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-	included in the Records Management Procedures for Schools.	
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	The disposal shall be performed in the netwell source of husiness. It is soud husiness assetion to establish the
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	ramatime each gearte dispass of engorde distiblator docts ention. The destruction must be confided and comply
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	with all environmental regulations.
	Pacorde destroyed by fire flood or natural disaster shall be reported to the secretary within forty eight (49) hours